



OUTER EAST COMMUNITY COMMITTEE

Meeting to be held in Civic Hall, Leeds on
Tuesday, 13th May, 2025 at 2.00 pm

MEMBERSHIP

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>LEEDS 400 COVER REPORT</p> <p>A report for Members</p>	5 - 6
3			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

4

LATE ITEMS

To identify items which have been admitted to the agenda by the Chair for consideration.

(the special circumstances shall be specified in the minutes)

5

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS

To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.

6

APOLOGIES FOR ABSENCE

To receive any apologies for absence.

7

MINUTES -

To confirm as a correct record, the minutes of the meeting held on

8

OPEN FORUM

In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.

Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties – code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.

2

a)

b)

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Report of: Liz Jarmin, Head of Locality Partnerships

Report to: Outer East Community Committee

Report author: Carl Hinchliffe, Community Committee Manager

Date: 3rd March 2026

For discussion

Title: Leeds 400: Leeds 400th year of the city's Royal Charter

Purpose of report

1. To provide the Outer East Community Committee with an update on Leeds 400: Leeds 400th year of the city's Royal Charter and discuss celebrations for a year of civic pride.

Main issues

2. This year will see Leeds reach the remarkable milestone, four centuries after King Charles 1 officially recognised the city as a self-governing borough, a decision which changed the course of the city's history and laid the foundations for modern-day Leeds.
3. Officially awarded to the city on the 13th July 1626, the Royal Charter incorporated Leeds as a "free borough" and a "body corporate and politic", the first step towards self-government.
4. Executive Board in October 2025 approved an approach regarding Leeds 400; Leeds 400th year of the city's Royal Charter being one of collaboration to showcase the city's diverse, rich talent and events: [Executive Board Report](#).
5. [Leeds400](#) will showcase our city's creativity, heritage and community spirit, drawing partners together and making the most of what they can do to celebrate Leeds being granted its charter. Partners across the city are now working together to kickstart a programme of exciting events and activities aimed at capturing the spirit, creativity and culture of Leeds and its unique story.
6. The verbal update/presentation to the Community Committee is provided to share some of the detail and planning developed so far, as well as find out what events and activities Elected Members may have planned in their wards during 2026.
7. The committee is also asked for assistance in identifying groups/organisations who might want to be involved in any Leeds 400 celebrations.

Recommendations

8. The Outer East Community Committee is asked to note the verbal update/presentation and offer any questions, as well as recommendations regarding Leeds 400: Leeds 400th year of the city's Royal Charter.